

# STAYING SAFE DURING ASHLEY HALL SUMMER PROGRAMS

*Welcome to Ashley Hall Summer Programs!*

We can't wait to be together. Summer Programs may feel different this year, but we will still have fun while following protocols to keep everyone safe and healthy.\*



## SUMMER PROGRAMS SAFETY OVERVIEW

Ashley Hall safety protocols incorporate guidelines from the Center For Disease Control (CDC), South Carolina Department of Health and Environmental Control (DHEC), and the American Academy of Pediatrics (AAP) in an effort to mitigate the risk of transmission of SARS-CoV-2 (also known as COVID-19) on campus. Ashley Hall Summer Programs will adhere to the following protocols for proper hand hygiene, physical distancing, face masks, and sanitation:

- All campers and staff are expected to comply with mask requirements when indoors. The use of cloth face coverings will be prioritized when physical distancing cannot be maintained.
- Proper hand hygiene will be reinforced. Campers will be instructed on proper hand washing techniques. They will be required to wash their hands or use hand sanitizer when transitioning from one main activity to another and/or moving locations on campus.
- Ashley Hall will provide hand sanitizing products in every room that campers utilize and encourage usage throughout the day.
- All Summer Programs facilities will receive a mid-day cleaning (wiping down counters and tables, sanitizing handrails and door knobs) and a deep cleaning nightly. All staff are trained on proper cleaning and disinfection techniques and will have supplies available should additional cleaning be needed during the day.
- Parents and visitors are not allowed on the Ashley Hall campus at this time.



## PREVENTING THE SPREAD OF ILLNESS

Our goal is to provide the safest programs for everyone this summer. In order to keep camp open and running, we must adhere to best practice guidelines to mitigate the spread of COVID-19 on campus.

- **Physical Distancing** provides protection from droplet transmission and is an important mitigation strategy to limit the number of close contacts to a positive case.
- **Masks** protect the wearer and, more importantly, those around them. When worn correctly, masks prevent the spread of COVID-19 through respiratory droplets.
- **Stay home** when appropriate. Know when to quarantine and when to isolate at home.
- To help maintain the safety of all our campers and staff, please keep your camper home if:
  1. They have any symptoms of COVID-19
  2. A household member has symptoms of COVID-19
  3. They or others in the household have been diagnosed with COVID-19 and are currently under isolation or quarantine
  4. They are awaiting the results of a COVID-19 test
  5. They have been exposed to someone who has symptoms or a confirmed or suspected case of COVID-19.



## ILLNESS AND INJURIES

- Minor injuries will be treated on site by staff members who are certified by the American Heart Association in First Aid/CPR/AED.
- The Ashley Hall Health Center (AHC) staff will be on campus and available to assist with urgent and emergent situations. If a camper presents symptoms of illness during Summer Programs, he or she will be escorted by a counselor to a location away from other campers and staff members.
  1. AHC staff will assess the camper and notify parents if a COVID-19 PCR test should be collected on-site for further analysis.
  2. All parents will be required to complete the Health Center Consent for Treatment form.
- Consent forms for COVID-19 testing on campus will be sent electronically prior to testing. Parents who are notified of a camper's illness must immediately pick him or her up (within 45 minutes).
- Parents should consult the Ashley Hall Health and Safety Protocol for Management of COVID-19 Risk document for a description of next steps to take.
- In the event that Ashley Hall is notified of a positive COVID-19 case among its campus community, the School will contact any/all impacted campers and families to announce any closures.



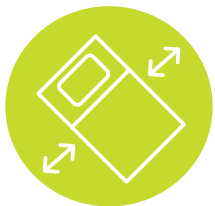
## COHORTS

- Cohorts are groups of campers and staff who stay together throughout the day. Cohorting helps to minimize exposure to other people at camp should someone become ill.
- Each Summer Programs age group will be viewed as its own cohort group.
- Campers will not intermingle with other Summer Programs cohort groups.
- Campers will have their own personal space in their cohort area. They will complete the majority of their activities within this space to allow for proper physical distancing.
- All Summer Programs classrooms and meeting areas will be equipped with CDC recommended sanitizing products. Staff members will be trained on how to properly sanitize their respective areas.
- Masks will be required for all campers at all times when indoors and/or physical distancing cannot be maintained outdoors.



## CENTERS, COMMUNAL AREAS, AND SHARED GROUP ACTIVITIES

- All centers will be cleaned throughout the day and sanitized nightly.
- Centers will be limited in each classroom and will consist of only areas that can be sanitized throughout the day.
- Art materials may be shared in each classroom but will be sanitized each day.
- Each cohort will rotate through outdoor areas, including the playground, each day.



## SPECIFIC EARLY EDUCATION CENTER PROTOCOLS

- Campers will bring rest bags on Monday and will take them home on Friday.
- Cots will be distanced to meet physical distancing requirements in each classroom.
- Each camper's rest belongings will be contained in his or her bag and will not come into contact with any other camper's belongings.
- Rest cots will be sanitized each afternoon and stored without bedding.



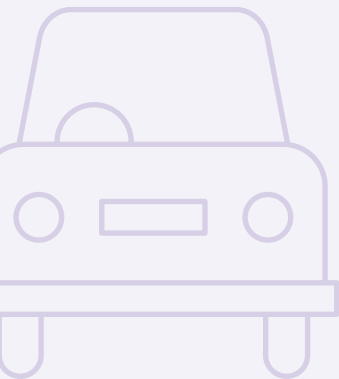
## SUMMER PROGRAMS CAMPUS ARRIVAL AND DEPARTURE GUIDELINES

Ashley Hall has designed Smith Street Gate arrival and departure procedures to manage the areas occupied by children on campus. Parents and visitors will not be allowed on campus during this time.

### THE NEW PROCEDURES ARE AS FOLLOWS:

#### ARRIVAL CARPOOL

- Parents will remain in their vehicle as an Ashley Hall staff member welcomes campers and helps them exit the vehicle. Face coverings are required when exiting the vehicle.
- Campers will have a brief health screening prior to exiting the vehicle. The health screening questions are as follows:
  1. Is the camper or anyone in the camper's household having any symptoms of COVID-19? (A list of symptoms will be presented for reference.)
    - Any camper with symptoms or possible exposure will not be permitted to enter campus.
  2. In the past two weeks has the camper or anyone in the camper's household been tested for COVID-19?
    - Anyone with a positive test in the household within this time frame will not be permitted to enter campus.
  3. In the past two weeks has the camper been exposed to anyone who was positive for COVID-19 during their infectious period?
    - Campers with known exposure (close contact) to COVID-19 positive individuals within two weeks of the date of the screening will not be permitted to enter campus.
- Campers will be physically distanced in small groups and escorted to their respective areas to join their cohort group.



#### DISMISSAL CARPOOL

- The campers will be dismissed with their cohort groups and will remain physically distanced as they await their pick-up.
- Staff members will direct each camper to his or her vehicle. Staff members will also help all campers needing assistance into a car seat. Parents are requested to remain in their car.



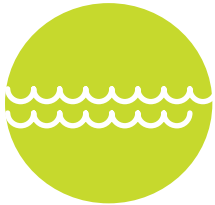
#### FACE COVERINGS

- Each family should provide their own cloth face covering for their camper.
- We recommend buying several face coverings.
- Face coverings should be washed each day when they are sent home.
- Children will not wear face coverings outdoors, while in the pool, or when resting on their cot.
- Face coverings may be removed when eating, outdoors, and physical distancing will be encouraged in our dining areas.



## LUNCHES AND SNACKS

- All lunches will be prepared and delivered to campers in their respective areas following DHEC safety guidelines. Personal Protective Equipment (face coverings and gloves) will be worn by trained Dining Commons staff members to ensure food is properly and safely delivered.
- All snacks provided by Ashley Hall will be prepackaged and will be distributed by Summer Programs staff members after proper hand sanitation.
- Outside food/snacks are not allowed on campus, unless previously approved.
- Campers will dine outside when weather permits.



## POOL AND SWIMWEAR

- Campers will swim with their Summer Programs cohort group **twice a week**. Students will not be required to wear a mask while swimming. Masks will be worn on the pool deck at times when physical distancing cannot be maintained. There is an inherent risk with swimming, and all families have the option to opt out of swimming time for any reason. All children who opt out of swimming will remain in a mask and 6 feet away from the rest of the swimmers on the pool deck during their scheduled swim time.
- Trained staff members will clean communal areas in between each group.
- Bathing suits and towels will be sent home daily to be sanitized and cleaned.



## REFUND POLICY FOR MANDATORY COVID-19 QUARANTINE OR ISOLATION

If there is a positive case of COVID-19 within a cohort, all campers within that cohort will be required to quarantine for 7-14 days from the date of the most recent exposure.

- Those who wish to return after a 7 day quarantine will be required to provide proof of a negative PCR Test (only accepted test result for admittance back to camp) on/after the 5th day of quarantine.
- Refunds - Regardless of length of quarantine:
  1. All full-day campers (Girls Day campers & Boys Day campers ) will be issued a refund of \$50 per day (up to 9 days).
  2. All morning-only specialty campers will be refunded \$30 per day for the \$225 camps and \$20 per day for the \$175 camps (up to 9 days).

*We can't wait to see you at Ashley Hall  
this summer!*

\*Please note that these protocols are subject to change as we evaluate procedures and determine the best practices from medical and government officials.